

Paris Elementary School Discipline Plan

Human nature dictates that people will sometimes bend or break the rules. Effective disciplinary procedures do not prevent all student misbehavior, but with pre-planning the faculty and staff at Paris Elementary School can respond calmly, consistently, respectfully and professionally. We have collectively agreed to a three-leveled system of disciplinary responses that are summarized on the chart below:

Level 1

Procedures	Behaviors	Consequences
<p>The faculty and staff at P.E.S. has collectively agreed to the following criteria to define LEVEL 1 behaviors:</p> <ul style="list-style-type: none"> • These behaviors are minor misbehaviors. • The behaviors can be adequately corrected by the supervising staff member, at the immediate time and in the setting in which they occur. • Students will never be sent to the office for these behaviors. • Staff members may utilize a correction and/or response from the acceptable school wide list of corrections. 	<p><u>School Wide</u> Arguing with staff member Hitting/kicking/etc. (without intent to harm) Horseplay Voice level Lying <u>MILD</u> disrespectful behaviors (eye rolling, murmuring, etc.) Name calling/making fun of others (first offense) Off- task Slow to comply to adult directions Talking without permission Tattling Throwing paper Whining/crying</p> <p><u>Classroom</u> Cheating (unplanned, looking at another student's work) Excessive talking Leaving class without permission (student location known) Refusing to work / participate in activities (first time that day)</p> <p><u>Hallway/Line</u> Pushing/cutting line Not walking appropriately Talking</p>	<ul style="list-style-type: none"> • Give a gentle verbal reprimand • Use proximity correction • Contact parents • Use "planned ignoring" • Keep a record of the misbehavior; follow through with school consequences • Classroom behavior management system (ex. moving clips) • Time-out spot in classroom • Redirection • Positive reinforcement • CHAMPS procedures

Level 2

Procedures	Behaviors	Consequences
<p>The faculty and staff at P.E.S. has collectively agreed to the following criteria to define LEVEL 2 behaviors:</p> <ul style="list-style-type: none"> • These behaviors are moderate misbehaviors. • The behaviors do not require immediate administration involvement. • These behaviors do require administrative awareness and documentation on a school wide incident form. • These behaviors do not warrant the student to miss any instructional time waiting to see administration. Administration may call for student at a later time. Students will never be sent to the office for these behaviors. • Staff members may utilize a correction and/or response from the acceptable school wide list of corrections. 	<p>Behaviors that will ALWAYS be treated as a LEVEL 2 behavior: <i>(This list does not include all possible LEVEL 2 behaviors.)</i></p> <p>Bullying (first offense) Cutting hair/clothes Hiding from staff Inappropriate drawings Inappropriate hand gestures/body language Inappropriate language/cursing Inappropriate use of the internet Threatening others Throwing food in cafeteria Refusing to do work (repeated/pattern) Vandalism- <i>If the student can repair / clean the damage themselves, the vandalism will be considered a Level 2. THIS STUDENT WILL BE SEEN BY THE ADMINISTRATION.</i></p>	<p>A staff member observing a Level 2 infraction corrects the student at the time and completes a discipline referral that goes to the principal or designee.</p> <p>The principal or designee shall determine the consequences for all Level 2 and Level 3 misbehaviors depending on the severity of the infraction. The principal will use the Paris Independent Schools Student Code of Conduct booklet as a guide. The following options may be utilized by the principal or designee:</p> <ul style="list-style-type: none"> • Placement in the school's SAFE room • Time-out in a designated area away from the classroom (use Buddy Teacher) • Referral to the Child Guidance Specialist if the misbehavior is deemed a counseling issue • In school service (working off the infraction by completing a task) • Student/parent/principal/teacher conference • Referral to Paris Police Dept. law enforcement • In School Suspension

Level 3

Procedures	Behaviors	Consequences
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The faculty and staff at P.E.S. has collectively agreed to the following criteria to define **LEVEL 3** behaviors:

- These behaviors are **severe** misbehaviors.
- The behaviors **require immediate administration involvement.**
- The behavior requires written documentation.
- A student exhibiting **LEVEL 3** behavior is “OUT OF INSTRUCTIONAL CONTROL” (The teacher cannot continue instruction due to the student’s presence).
- The student’s continued presence in the classroom poses a threat to the physical safety of self or others.
- The child’s continued presence in the classroom poses a threat to adult control of the setting.
- Illegal acts / behaviors are **ALWAYS Level 3.**

STUDENTS EXHIBITING A LEVEL 3 BEHAVIOR ARE ALWAYS REFERRED TO THE OFFICE, FOLLOWING THE ESTABLISHED PROCEDURES.

A staff member observing a **Level 3** infraction calls the office for help to remove the student. No student should be sent to the office without an adult if they are being removed for severe behavior. A Student Discipline Referral should be sent to the office as soon as possible after the student is removed.

Behaviors that will **ALWAYS** be treated as a **LEVEL 3** behavior: *(This list does not include all possible LEVEL 3 behaviors)*

Acts of Defiance – An act in which a student engages in overt and immediate refusal to comply with reasonable adult directives. Student defiance should be considered a **Level 3** infraction only when the following conditions are met:

- The direction is clear and observable.
- The direction is immediate. (The student is capable of complying in 1-2 minutes)
- The exact, same direction is stated three times in a calm, respectful manner.

Biting/Spitting

Bullying (Repeated Offense)

Leaving Class Without Permission (location unknown)

Physical Aggression

- Intimidating physical behavior
- Intentional, physical harm to another person
- Verbal or Non-verbal intent to cause physical harm to another person (threat)
- Accidental harm caused to another person during an act of defiance.

Profane Language Towards Another Person

Vandalism – damage to property that cannot be repaired / cleaned by a student. Damage is so destructive that it will require an expense to replace or repair

Violations as Defined by Paris Independent School Code of Conduct

- Assault
- Dangerous Instruments, Fireworks or Ammunition, possession of.
- Deadly weapons, possession of look-a-like or toy.
- Drugs, Alcohol, Tobacco, possession of, use of, under influence of
- False fire alarm
- Fighting
- Harassment, Bullying, Menacing
- Sexual misconduct

- Complete a Student Discipline Referral Form

The principal or designee shall determine the consequences for all **Level 2** and **Level 3** misbehaviors depending on the severity of the infraction. The principal will use the Paris Independent Schools Student Code of Conduct booklet as a guide. The following options may be utilized by the principal or designee:

- Placement in the school’s SAFE room
- Time-out in a designated area away from the classroom (use Buddy Teacher)
- Referral to the Child Guidance Specialist if the misbehavior is deemed a counseling issue
- In school service (working off the infraction by completing a task)
- Student/parent/principal/ teacher conference
- Referral to Paris Police Dept. law enforcement
- Suspension